

# healthcare IT made simple.

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### **Upcoming Webinars**

11/20: "Feeling out of Synch?"11/25: Professional Live ChatDemo

#### **Newsletter Archive**

For a complete listing of previous newsletter editions, please visit us at www.ehrconcepts.com.



Dear Readers.

Optimization within the application is a passion of mine and an area that EHR Concepts has a lot of experience with. When I started EHRC, I was focused and committed to making the EHR system work better for the providers and staff. Working within clinics and specifically specialty clinics, I witnessed first hand the providers frustration. It was because of that frustration that I created a unique approach to "circle-back" to fully optimize workflows. Do you want your providers to see 1 more patient a day?

Our Circle-Back approach proves time and time again that this is possible and simple. Our proven methodologies improve workflows and encourage use through customizations which results in end-user satisfaction. I want everyone to love the EHR system that they are forced to use and the "Circle -Back" process can help do just that. For more information on how we can customize and optimize your EHR please email us. As always, thank you for being a part of the EHR Concepts community!

- April Cleek, President & CEO

### **End-User: Don't Forget the Zip Code!**

Looking for the correct pharmacy can be tricky at times. When searching by the pharmacy name, sometimes the one you need doesn't always come up! A tip that will help you find the correct pharmacy is to include the zip code with the pharmacy name when searching. This will help narrow down your search to the specific pharmacy you need. Another tip that will help is to run a search using *only* the zip code. This will help populate the correct pharmacy even if the pharmacy name isn't included in your search!

## **Provider: Careguides & Quicksets**

Under the primary "Order" tab, there is a "Problem-based" orders sub-tab. This sub-tab provides two "Problem-based" options that can expedite the ordering process: CareGuides and QuickSets.

CareGuides are pre-populated order sets linked to specific diagnoses. For example, if you've Assessed "Hypertension", and there is a CareGuide linked to that diagnosis, that CareGuide will have the most common orders (Rx, Labs, Rad, Instructions, etc...) that are placed for the diagnosis of Hypertension. These can all be ordered in the "Problem-based" orders sub-tab when the CareGuide radio button is selected.

QuickSets are personalized order sets that are linked to specific problems. QuickSets are built by the system each time you order an item for a specific problem. So, after using the EHR for a while, the system will have built a QuickSet of orders that you specifically have placed per diagnosis. These are available on the "Problem-based" orders tab when the QuickSet radio button is selected.

Using either CareGuides or QuickSets are a great way to save time. If you haven't already, consider checking your system for available CareGuides and QuickSets and see if they will assist you in your practice.

### **End-User: Change the Date!**

Have you ever noticed that the encounter date is incorrect for the Note you are working on? Or have you searched for a note from a specific date in the patient's chart, only to find it under another encounter date?

If these scenarios sound familiar, here's a tip that will allow you to change the encounter date of a note quickly and simply!

On the top right of this screenshot, you can see the binoculars icon. Click on the pair of binoculars and the Encounter Selector will appear. Highlight the proper encounter, select "OK", and you're done! You have attached your note to the correct encounter. Please remember that in v11.4, patient encounter dates can only be changed within the first 14 days of creation without requesting additional permissions. Encounter dates will be grayed when they can no longer be selected. There are no restrictions on previous editions.

