



“A Unique, Innovative Company”

Tips & Tricks to make Enterprise EHR “Work” better for your Organization



# Welcome!

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**EHR Concepts** is a unique, innovative full service company comprised of Allscripts EHR professionals. We pride ourselves on being masters of the Allscripts Enterprise EHR. We have a proven method of taking clinical professionals from zero use to 100% utilization of Allscripts EHR

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## Tips and Tricks Session

EHR Concepts takes pride in giving our clients resourceful tips and tricks. These techniques allow you to customize Enterprise EHR for your end users and Providers.





## Wildcard Searching in Note Forms

Looking for a certain note form in Note Admin and cannot find it? You can bring up the entire list by inserting wildcards in the search field.

Type “%%%” in note form search box and all Note Forms will appear.

The screenshot shows the Note Admin interface with the 'Forms' tab selected. The search field contains '%%%' and the search results are displayed in a table. A callout box highlights the search field with the text 'Forms Symptoms Note' and '%%%'.

Form Display Name	Sex	Age	Type	Section	Specialty	Created By	Date Created	Modified By	Date Modified	Inactive
17 Section Image			PROC	Procedure		Allokrats Clinica...	11/02/2009	Allokrats	11/11/2009	
18 Trigger Point Injection			PROC	Procedure		Allokrats Clinica...	03/16/2010	Allokrats	03/16/2010	
18 Trigger Point Injection-Additional Injection			DEFORM	Procedure		Allokrats Clinica...	10/26/2009	Allokrats	10/26/2009	
18 Trigger Point Injection-Steroids			DEFORM	Procedure		Allokrats Clinica...	09/25/2009	Allokrats	09/25/2009	
24-Hour Ambulatory pH Impedance Testing			PROC	Procedure		Allokrats Clinica...	11/23/2011	Allokrats	04/15/2012	
24-Hour Ambulatory pH Impedance Testing - T...			PROC	Procedure		Allokrats Clinica...	11/23/2011	Allokrats	01/10/2012	
2nd Trimester Vaginal Bleeding	Female		HPROB	History of Pr...		Allokrats Clinica...	09/18/2008	Allokrats	09/18/2008	
2nd Trimester Vaginal Bleeding (Brief)	Female		HPROB	History of Pr...		Allokrats Clinica...	10/26/2007	Allokrats	12/18/2009	
2nd Trimester Vaginal Bleeding Current Treat...			DEFORM	History of Pr...		Allokrats Clinica...	12/18/2009	Allokrats	12/18/2009	
2nd Trimester Vaginal Bleeding Evaluation/Re...			DEFORM	History of Pr...		Allokrats Clinica...	12/18/2009	Allokrats	12/18/2009	
2nd Trimester Vaginal Bleeding Pertinent History			DEFORM	History of Pr...		Allokrats Clinica...	12/18/2009	Allokrats	12/18/2009	
2nd Trimester Vaginal Bleeding Pertinent Hist...			DEFORM	History of Pr...		Allokrats Clinica...	12/18/2009	Allokrats	12/18/2009	
2nd Trimester Vaginal Bleeding Symptom Cued...			DEFORM	History of Pr...		Allokrats Clinica...	12/18/2009	Allokrats	12/18/2009	
3rd Trimester Vaginal Bleeding	Female		HPROB	History of Pr...		Allokrats Clinica...	09/18/2008	Allokrats	09/18/2008	
3rd Trimester Vaginal Bleeding (Brief)	Female		HPROB	History of Pr...		Allokrats Clinica...	10/26/2007	Allokrats	09/18/2008	
3rd Trimester Vaginal Bleeding Current Treatm...			DEFORM	History of Pr...		Allokrats Clinica...	09/18/2008	Allokrats	09/18/2008	
3rd Trimester Vaginal Bleeding Evaluation/Re...			DEFORM	History of Pr...		Allokrats Clinica...	09/18/2008	Allokrats	09/18/2008	
3rd Trimester Vaginal Bleeding Pertinent Hist...			DEFORM	History of Pr...		Allokrats Clinica...	09/18/2008	Allokrats	09/18/2008	
3rd Trimester Vaginal Bleeding Pertinent Hist...			DEFORM	History of Pr...		Allokrats Clinica...	09/18/2008	Allokrats	09/18/2008	



## Copying Clinical Desktop Views

When building Clinical Desktop Views you can construct in your test environment then transfer into your Live environment using CMT- Content Management Tool.

In CMT use Context Category: Move Clinical Desktops and check the item you would like to copy to the Target source (live system)

Content Management Tool

Content Category: Move Clinical Desktops Source: works ==> Target: works

Go

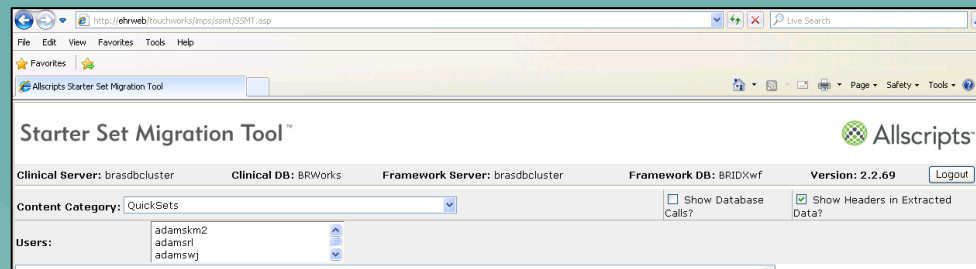
Transfers Clinical Desktop Views from the source server to the target server.

Clinical Desktops on Source Check which ones you would like to copy	Clinical Desktops ALREADY in Target Check which ones you would like to delete
<input type="checkbox"/> Adult Patient View	<input type="checkbox"/> Adult Patient View
<input type="checkbox"/> Adult Patient View1	
<input type="checkbox"/> Adult Patient View1	
<input type="checkbox"/> Allscripts Clinical View	<input type="checkbox"/> Allscripts Clinical View
<input type="checkbox"/> Allscripts View	<input type="checkbox"/> Allscripts View
<input type="checkbox"/> Ancillary Patient View	<input type="checkbox"/> Ancillary Patient View
<input type="checkbox"/> Billing View	<input type="checkbox"/> Billing View
<input type="checkbox"/> Call Center Patient View	<input type="checkbox"/> Call Center Patient View
<input type="checkbox"/> Cardiology Patient View	<input type="checkbox"/> Cardiology Patient View
<input type="checkbox"/> Chart Review	<input type="checkbox"/> Chart Review
<input type="checkbox"/> Clinic Spvr Patient View	<input type="checkbox"/> Clinic Spvr Patient View
<input type="checkbox"/> Clinical Staff Patient View	<input type="checkbox"/> Clinical Staff Patient View
<input type="checkbox"/> Medical Records View	<input type="checkbox"/> Medical Records View



## Copying Quick Sets

You can Copy Users QuickSets via SSMT  
Content Category is “QuickSets” then Select the user you want to extract  
Follow normal procedure in excel and then change user name to the user you want to copy to. Change the Create column to = Y then load back into SSMT





# Task List Viewing

Have you ever wanted your users to be able to see more tasks at a time on their task-list to reduce clicking the more, more, more option? This can be adjusted!

You can adjust the amount in Admin under Preferences.

Go to Admin > Preferences > Search for "TaskNumberOfRows" > Edit > Change the Setting number to 15, 25, 50, 75, 100, 200 or 300.

The screenshot shows the 'Task List' interface. At the top right, it says 'Total Active Tasks: 6' and 'Personalize'. Below that, there is a 'View:' dropdown set to 'My Active Tasks' and a 'View Desc...' button. A red box highlights the 'Show: 100' dropdown menu. To the right of this is 'Last Updated: 05/02/2013 4:49 PM' with a refresh icon. Below these elements is a table with columns: P, D, Task, Patient, Assigned To, Created By, Created On, Status, ID, and Due. The first row of data is partially visible, showing 'Follow Up' as the task.



## Increase Number of Task in Task Admin

The dreadful more... more... more... in Task Admin when assigning Enterprise task views to users.

To fix login to your web server and go to:

C:\Program Files\Allscripts Healthcare Solutions  
\TouchWorks Web\Works\WebWorks\CHWorks\Tasks  
\TaskManageViews.htm

Once you find the file, right click and open with note pad.

Find Affected Line: "var mnRowInc"

Change from: var mnRowInc = 25

Change to (value you want): var mnRowInc = 100, then save

Name	Description
Huff, Nancy Coverage View	This view will allow
Huff, Nancy Nurse View	This view contains t
Hughes, Travis Coverage View	This view will allow
Hughes, Travis Nurse View	This view contains t
Humsi, Ramzi Coverage View	This view will allow
Humsi, Ramzi Nurse View	This view contains t
More...	

```
File Edit Format View Help
//10/23/02 tbb: v166033 - click on "more" under Enterprise views should not go back to the top of the
ooc.USERVIEWINDEX = 0;
ooc.ENTVIEWINDEX = 0;

// => CW.Initialize will update client side context
lnkStyle.href = CW.sgetStyleSheetPath();

</SCRIPT>

<script Language="JAVASCRIPT">
<!--
// variables to track current view and it's properties
var msSelectedUserViewID;
var msSelectedEntViewID;
var msName;
var msIsDefault;
var msIsRequired;
var msIsSystemView;
var mbAdmin;
// Grid Identifiers
//QC#38151 - Begins
var mnUserRowMax = 5000;
var mnRowInc = 500;
var mnMoreCol = 0;
var mbTableLoaded=new Array(false,false);
```







# Note Build: Tab Order

When building a form that tends to get edited or added to often, (ROS, PE, Procedure) skip #'s when doing Tab Order.

0 Constitutional	2 Negative	6 N Malaise	10 N Recent Wt Gain ( ___ Lbs)
4 N Fever	8 N Chills	12 N Feeling Tired	16 N Recent Wt Loss ( ___ Lbs)
20 Dyes	22 Negative	24 Eye Pain	26 Eye Discharge From
28 Red Eyes	30 Negative	32 Discharge From	34 Negative
40 ENT	42 Negative	44 Earache	46 Nosebleeds
48 Loss Of Hearing	50 Negative	52 Nasal Discharge	54 Sore Throat
60 Cardiovascular	62 Negative	64 Heart Rate Is Slow	66 Chest Pain
68 Heart Rate Is Fast	70 Heart Tightness	72 Palpitations	74 Leg Claudication
80 Respiratory	82 Negative	84 Wheezing	86 SOB on Exertion
88 Shortness Of Breath	90 Coughing Up Sputum	92 Dry Cough	94 Orthopnea
96 Hx Noted in HPI	100 Intestinal	102 Negative	104 Abdominal Pain
106 Nausea	108 Constipation	110 Heartburn	112 Vomiting
114 Formed Stools	116 Watery Stools	118 Spitting Up	120 Bloody Stools
122 Greasy Stools	124 Urinary	126 Negative	128 Dysuria
130 Incontinence	132 Incontinence with Cough	134 Arthralgias	136 Joint Swelling
138 Myalgias	140 Joint Stiffness	142 Skin Rash	144 Itching
146 Skin Lesions	148 Skin Wound	150 Breast Pain	152 Breast Lump

0 Constitutional

2 Negative

4 N Fever

10 N Chills

6 N Malaise

12 N Feeling Tired

20 Dyes



## Free Text items in Flowsheets

You can create free text Resultable items to document certain items on a flowsheet.

A good example is PT/INR. You can create a Coumadin Recheck Date or Change in Coumadin dose item so Providers can flow all this data in one place.

FlowSheets		
Coumadin Flowshe		Family Medicine
Data Includes: All		17 Jun 2013
Item Name	Graph	9:07 AM
Prothrombin Time	<input type="checkbox"/>	112
INR	<input type="checkbox"/>	2.5
Coumadin/Warfarin Range	<input type="checkbox"/>	2.5mg
Change in Coumadin Dose	<input type="checkbox"/>	2 mg
Start Date New Coumadin Dose	<input type="checkbox"/>	17Jun2013
Coumadin Recheck Date	<input type="checkbox"/>	01Jul2013



## Note Build: All Normal

When building any forms that you are going to use the ALL NORMAL functionally, change the font color on the findings. This will give the providers a visual of what is going to show as NORMAL before they click the button and have to un-click certain items by looking at the NAW.

**This can lead to documenting notes faster, more efficiently and with LESS CLICKS!**

Anything in Red will be charted All Normal

Abdomen (E/M: Abdomen and rectal exams are considered one system)

<input type="checkbox"/> Normal Bowel Sounds	<input type="checkbox"/> Not Tender	<input type="checkbox"/> No Masses
<input type="checkbox"/> Soft	<input type="checkbox"/> No HSM	<input type="checkbox"/> No Hernias

\_\_\_\_\_



# Problem Mapping Tool

In PMT use the Control or Shift button for multi-selection and work more than one problem at a time. Highlight an item then click the control key and select more items. Then press the Search for a Problem Map button. Users can also use this to approve multiple mappings at once.

The screenshot displays the 'Problem Mapping' interface. At the top, there are navigation tabs: 'Home', 'Mapping Management', 'Dashboard', and 'Admin'. Below this, there are sub-tabs: 'Patient Problem Mapping', 'Build Problem Mapping', and 'Build Diagnosis Mapping'. A filter section shows 'Filter By: Patient Problem List (Instance) Data' and 'Records Showing: 13342 of 13342'. A status bar indicates 'Map Defined: 4781 (35%)' and 'No Map Defined: 8541 (64%)'. The main area is a table with columns for 'Existing Problem Description', 'Existing ICD-9', 'New ICD-9', 'New ICD-10', 'New Problem Description', 'Client Defined', 'Flag for Add'l Review', and 'Print Sea'. The table lists various medical conditions such as 'Chronic Inflammatory Demyelinating Polyneuropathy', 'Chronic Myxoid Otitis Media Of The Left Ear', and 'Chronic Osteomyelitis Of The Ankle'. Below the table, there are two 'Problem Details' panels. The 'Existing Problem Details' panel shows 'Active Problem: Chronic Osteomyelitis Of The Ankle (730.17)', 'Past Medical History', 'Family History', 'Codes: F070L, PBL, T', and 'Mnemonic: 91806'. The 'New Problem Details' panel shows 'Active Problem', 'Past Medical History', and 'Family History'. At the bottom, there are buttons for 'Flag for Add'l Review', 'Clear Review Flag', 'Approve All', 'Approve', 'Un Approve', 'Search for a Problem Map' (highlighted with a red box), and 'Clear Map'.



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effective with an **average savings**  
of **35%** over our competitors"

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